

**BOROUGH OF FOLSOM
COUNCIL MEETING
MINUTES
September 9, 2025**

MEETING CALLED TO ORDER: 6:39 PM

SALUTE TO THE FLAG LED BY MAYOR GLENN SMITH

OPENING STATEMENT: *Adequate notice of this meeting has been given in accordance with the directives of the "Open Public Meetings Act", pursuant to Public Law 1975, Chapter 231. Said notice of this meeting has been advertised in the Hammonton Gazette and Atlantic City Press and has been posted on the Borough Hall bulletin board showing the time and place of said meeting.*

ROLL CALL: *Councilpersons: Ballistreri, Whittaker, Porretta, Norman, Hoffman and Blazer*

Absent: *Councilman Whittaker and Hoffman*

Also present: *Mayor Glenn Smith, Clerk Patti Gatto, Solicitor Angela Costigan, and CJ Kaenzig from Polistina & Assoc.*

APPROVAL OF THE WORKSHOP COUNCIL MEETING MINUTES August 12, 2025

A motion to approve the minutes was made by Councilman Norman and seconded by Councilman Porretta

There was a roll call vote with ayes all with the exception of Councilmen Whittaker and Hoffman abstention

APPROVAL OF THE COUNCIL MEETING MINUTES, August 12, 2025

A motion to approve the minutes was made by Councilman Porretta and seconded by Councilman Norman

There was a roll call vote with ayes all with the exception of Councilman Whittaker and Hoffman abstention

MEETING OPEN TO THE PUBLIC: *No comments*

CLERK'S CORRESPONDENCE:

Next E-Waste Day is scheduled for September 13, 2025 from 8:00Am to 1:00PM at the Borough Garage.

Annual Shred Day is scheduled for October 11, 2025 from 9:00AM to 12:00PM.

Borough Hall will be closed on October 13, 2025 in observance of Columbus Day

PROCLAMATION

Knock Out Opioid Abuse Day

October 6, 2025

WHEREAS, New Jersey is in the midst of a life-threatening opioid abuse epidemic; and
WHEREAS, the Partnership for a Drug-Free New Jersey has designated October 6, 2025, as Knock Out Opioid Abuse Day – an initiative with a dual purpose: to raise awareness of the potential for dependence on prescribed pain medicine and its link to heroin use rates in our state, reduce stigma of addiction and shine a light on the need for recovery support, and communicate to physicians information on safer prescribing messages found in the Centers for Disease Control and Prevention guidelines for prescribing opioids, which include considering other therapies, setting realistic treatment goals with patients and discussing with patients the positives and negatives of opioids; and

WHEREAS, the State Senate and General Assembly jointly resolved that October 6 shall be permanently designated as Knock Out Opioid Abuse Day in New Jersey in order to raise awareness about the dangers of, and the link between, opioid abuse and heroin addiction and to educate health care providers, community leaders, state lawmakers and members of the public about the opioid abuse epidemic and its effects throughout the State of New Jersey and across the country; and

WHEREAS, Join Together Atlantic County (JTAC) and Greater Atlantic Partnership (GAP) support initiatives designed to raise awareness about opioid abuse in New Jersey and take steps to prevent addiction;

THEREFORE BE IT RESOLVED, that October 6, 2025, be recognized as Knock Out Opioid Abuse Day in the BOROUGH OF FOLSOM

ORDINANCES: None

Consent Agenda: All matters listed under Consent Agenda, are considered to be routine by this Borough Council and will be enacted by one motion in the form listed. There will be no separate discussion of these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

BOROUGH OF FOLSOM

RESOLUTION # 2025-92

A RESOLUTION REVISING AND UPDATING THE EMPLOYEE HANDBOOK

WHEREAS, the Employee Handbook is revised periodically to update and incorporate new laws and regulations; and

WHEREAS, the Council of the Borough of Folsom authorizes the periodic revision of the Employee Handbook.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Borough of Folsom that the revisions to the Employee Handbook are hereby adopted.

BE IT FURTHER RESOLVED that a copy of the revised Employee Handbook be distributed to all employees, full and part-time who must acknowledge and sign for receipt of the revised Handbook.

BOROUGH OF FOLSOM

RESOLUTION # 2025-93

A RESOLUTION TO AFFIRM A CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS

WHEREAS, it is the policy of the Borough of Folsom to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

WHEREAS, the governing body of the Borough of Folsom has determined that certain procedures need to be established to accomplish this policy

NOW, THEREFORE BE IT ADOPTED by the Borough of Folsom that:

Section 1: No official, employee, appointee or volunteer of the Borough of Folsom by whatever title known, or any entity that is in any way a part of the Borough of Folsom shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Borough of Folsom's business or using the facilities or property of the Borough of Folsom.

Section 2: The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Borough of Folsom to provide services that otherwise could be performed by the Borough of Folsom.

Section 3: Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

Section 4: The Borough Attorney shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

Section 5: No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

Section 6: The Borough Attorney shall establish written procedures that require all officials, employees, appointees and volunteers of the Borough of Folsom as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

Section 7: The Borough of Folsom shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

Section 8: At least annually, the Borough attorney shall cause a summary of this resolution and the procedures established pursuant to this resolution to be communicated within the governing body. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Borough of Folsom web site.

Section 9: This resolution shall take effect immediately.

Section 10: A copy of this resolution shall be posted on the Borough of Folsom website in order for the public to be made aware of this policy and the Borough of Folsom's commitment to the implementation and enforcement of this policy.

A motion to approve Resolutions #2025-92 and 2025-93 was made by Councilman Norman and seconded by Councilman Porretta

There was a roll call vote with ayes all with the exception of Councilman Whittaker and Hoffman abstention

SOLICITOR'S REPORT: *No report*

MAYOR'S REPORT: *Addressed the suggestion regarding increased State Police presence on Mays Landing Road during school hours to ensure greater safety for students. Also recommended the installation of LED lighting at the Borough Hall as a cost-saving measure to reduce the municipal electricity expenses.*

FIRE REPORT: *Councilman Norman read report.*

ENGINEER'S REPORT: *CJ Kaenzig read report*

FY 2025 Municipal Aid: Resurfacing of Fenimore Drive

As of September 3, Arawak Paving has completed all drainage, concrete, and temporary restoration work on Fenimore Drive. They plan to return for final paving and restoration work in mid-to-late October, after allowing for a sufficient settlement period.

Request for Proposals: Back Line Road Landfill Solar Conversion

The RFP was published on Saturday, August 23, 2025. A pre-proposal meeting and site tour was conducted on Thursday, September 4, and attendees consisted of Polistina & Associates, Cultivate Power, HESP Solar, and CS Energy.

Proposers are to submit formal questions regarding the RFP to the Borough by Friday, September 12 at 11:00 a.m. The Borough should distribute a Clarification to address all questions no later than

Tuesday, September 16.

COUNCIL MEMBER'S COMMITTEE REPORTS:

Councilman Ballistreri: *He's expressed significant frustration regarding the recent incidents of theft and vandalism at the parks. Frankly, he's disappointed with the lack of respect for public property. It's become a real concern, and he'd like to see stronger measures in place to prevent further issues. Maintaining a safe and respectful environment is becoming increasingly important.*

Councilman Norman: *He observed a broken swing at the park and promptly contacted the Borough Clerk and DPW to report the issue. His primary concern is ensuring the safety of children utilizing the park facilities.*

Councilman Porretta: *No comment*

Councilman Whittaker: *Absent*

Councilman Hoffman: *Absent*

Councilman Blazer: *Noticed several residents leaving TVs out for trash collection—just a heads-up, those won't be picked up. Please make use of the designated E-Waste Drop-Off Days. This ensures proper disposal and keeps our community clean.*

MEETING OPEN TO THE PUBLIC: *Michelle Hetzel, residing at 1503 Mays Landing Road, expressed her appreciation for the increased presence of State Police and the County Sheriff in the area near Folsom School on Mays Landing Road. She also informed Council of her willingness to assist with the upcoming solar project in the Borough, offering her expertise in the field.*

PAYMENT OF BILLS IN THE AMOUNT OF: \$398,263.24 and \$210,137.98

School Portion: \$565,776.00

A motion to approve payment was made by Councilman Ballistreri and seconded by Councilman Norman

There was a roll call vote with ayes all with the exception of Councilman Whittaker and Hoffman abstention

Mayor Smith reminded the public that all other monthly reports are on file in the minute book.

Please visit the Borough of Folsom website at folsomborough.com for updated Borough information and the Borough of Folsom Facebook page.

The next regular meeting of Mayor and Council will be held on Tuesday, **October 14, 2025**, starting with a workshop meeting at 6:00 pm and continuing immediately thereafter with the regular meeting in Borough Hall, 1700 12th Street, Folsom, NJ

With no other discussion, the meeting was adjourned at 6:56 PM.

Respectfully submitted,

Patricia M. Gatto

